

SOUTH CENTRAL REGIONAL AIRPORT AGENCY

Meeting of the Board

Wednesday, July 20, 2022 – 6:00 p.m.

Council Chambers, Oskaloosa City Hall, 220 S. Market Street, Oskaloosa, IA 52577

Agenda

1. Call to Order
2. Call to the public (limited to 3 minutes per person)
3. Approval of Minutes from June 28, 2022
4. Motion to go into closed session under Code of Iowa; Chapter 21 Section 5 sub paragraph 1. j.
To discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property. The minutes and the audio recording of a session closed under this paragraph shall be available for public examination when the transaction discussed is completed.
5. Action may be taken on any item discussed in closed session after the closed session
6. Resolution No. 67 entitled, “A RESOLUTION AUTHORIZING A REQUEST FOR PROPOSALS PROCESS FOR THE SCRAA PROPERTIES”
7. The next meeting is scheduled for July 26, 2022 at 6:00 p.m.
8. Adjourn

South Central Regional Airport Agency
Meeting Minutes
Tuesday, June 28, 2022

Board members present: Jim Hansen, John Bandstra, Pamela Blomgren, Kevin Gaul, Doug Klahsen, David Corbin. Absent: None.

SCRAA staff present: Mike Nardini, Pella City Administrator; Amal Eltahir, Oskaloosa City Manager; Amy Beattie, SCRAA Legal Counsel; Jerry Searle, HDR Engineering; Mandy Smith, Pella City Clerk.

Meeting called to order by Chairman Hansen at 6:00 p.m. in the Pella Public Safety Complex, 614 Main Street, Pella, Iowa. Seven members of the general public attended the meeting in person.

Chairman Hansen opened the call to the public. Three comments were received from the following members of the public: Nick Ryan, Tim Van Maanen, Leanne Hessing. One comment was received from SCRAA Board member Bandstra.

It was moved by Blomgren, seconded by Klahsen, to approve the February 22, 2022 minutes. Motion carried 6-0.

At 6:09 p.m., it was moved by Gaul, seconded by Blomgren, to enter into closed session under Code of Iowa; Chapter 21 Section 5 sub paragraph 1. c. to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation. Motion carried 5 (Gaul, Blomgren, Corbin, Klahsen, Hansen) – 1 (Bandstra).

SCRAA back into open session at 6:58 p.m.

The next regular meeting is scheduled for July 26, 2022 at 6:00 p.m.

The meeting adjourned at 6:59 p.m.

Minutes prepared by Mandy Smith

ITEM NO: 6

SUBJECT: Resolution Authorizing a Request for Proposals Process for the SCRAA Properties

DATE: July 20, 2022

BACKGROUND:

This resolution authorizes the SCRAA to begin a request for proposals process for retaining an operator to farm the SCRAA properties. As background, the existing farm leases are set to expire on March 1, 2023. Furthermore, this resolution directs the SCRAA attorney to provide notice to each of the current tenants that the leases will terminate at the end of the current crop year.

ATTACHMENTS: Resolution

REPORT PREPARED BY: Staff

RECOMMENDED ACTION: Approve resolution

RESOLUTION NO. 67

**A RESOLUTION AUTHORIZING A REQUEST FOR
PROPOSALS PROCESS FOR THE SCRAA PROPERTIES**

WHEREAS, the South Central Regional Airport Agency (SCRAA) owns properties that are under farm leases that terminate or will be terminated effective at the end of the current crop year;

WHEREAS, the SCRAA deems it to be in the best interest of the SCRAA to obtain proposals for leasing of the properties owned by it, beginning with the upcoming crop year;

WHEREAS, the selection of the operator to farm the properties will follow the process used by the City of Pella for requesting such proposals;

WHEREAS, the SCRAA Board Chair previously appointed a farm lease committee and that committee will review the proposals and make a recommendation to the SCRAA Board for awarding a 3-year farm lease agreement; and

WHEREAS, the SCRAA Board should begin the process to solicit proposals so that a farm lease agreement with the selected operator can be approved by the Board at the October regular meeting.

NOW, THEREFORE, BE IT RESOLVED that the attorney for the SCRAA is directed to give notice to each of the current tenants, terminating each lease at the end of the current crop year.

BE IT FURTHER RESOLVED that the South Central Regional Airport Agency authorizes the Request for Proposals (RFP) process for retaining an operator to farm the SCRAA properties and further authorizes the solicitation of proposals as well as the publication of a public notice advertising the RFP.

PASSED AND APPROVED, this 20th day of July 2022.

Jim Hansen, Chairperson

ATTEST:

Mike Nardini, Pella City Administrator