

SOUTH CENTRAL REGIONAL AIRPORT AGENCY

Meeting of the Board

November 21, 2013 - 6:00 p.m.

Oskaloosa City Council Chambers

220 South Market Street

Oskaloosa, Iowa

Agenda

1. Call to Order
2. Approval of the August 27, 2013 minutes
3. Call to the public (limited to 3 minutes per person)
4. Update and possible action on Federal Aviation Planning Studies by Snyder & Associates
5. Requests for future agenda items by the Board or staff
 - a. Selecting January 2014 meeting date
 - b. Election of Officers
 - c. Financial report
 - d. FY2015 budget
6. Staff reports
7. Adjourn

ITEM NO: 2

SUBJECT: Approval of the August 27, 2013 meeting minutes

DATE: November 20, 2013

BACKGROUND: Staff has prepared meeting minutes to reflect the general discussion and action items associated with the specific meeting referenced.

ATTACHMENTS: Minutes

REPORT PREPARED BY: Staff

RECOMMENDED ACTION: Approve the minutes

South Central Regional Airport Agency
Meeting Minutes
Tuesday, August 27, 2013

Committee Members Present: David Barnes, Pamela Blomgren, James Hansen, Donna Smith, Steve Van Weelden and Joe Warrick.

SCRAA Staff Present: Mike Nardini, Pella City Administrator; Michael Schrock Jr., Oskaloosa City Manager; Jerry Nusbaum, Mahaska County Engineer.

Meeting called to order by Chairman Hansen at 6:00 p.m. in the Pella Public Safety Complex, 614 Main Street, Pella, IA.

It was moved by Blomgren, seconded by Barnes to approve the May 23, 2013 meeting minutes. Motion carried 6-0.

Chairman Hansen opened the call to the public. Comments and questions were received from three members of the public for a maximum of three minutes each.

Snyder and Associates provided an overview of the Federal Aviation Planning Studies. They also reviewed the proposed airport layout for Site A.

Blomgren gave a communication update. SCRAA e-mails will be operational by September 1, 2013. She also provided instructions on how to access e-mails.

It was moved by Barnes, seconded by Blomgren to approve the resolution entitled, "RESOLUTION APPROVING FISCAL YEAR 2013-2014 BUDGET AND AUTHORIZING SUBMITTAL TO THE CITY OF OSKALOOSA AND THE CITY OF PELLA". Motion carried 6-0.

It was moved by Blomgren, seconded by Smith to approve the resolution entitled, "RESOLUTION AUTHORIZING BOARD CHAIR TO SIGN DOCUMENTS FOR THE FEDERAL AVIATION ADMINISTRATION." It was amended to include a paragraph stating all aviation planning study documents will be reviewed and approved by staff prior to submittal for signature by the Board Chair. Motion carried 6-0 as amended.

There were no future agenda items noted.

There were no staff reports.

The date and time of the next meeting is yet to be determined.

It was moved by Warrick, seconded by Barnes to adjourn. Motion carried 6-0.

The meeting adjourned at 6:52 p.m.

Minutes prepared by Mike Nardini